

RETIREMENT BOARD MINUTES NOVEMBER 18, 2025

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Albert "Chip" Abramovic
Dorothy "Dottie" Tawney, Chief Clerk
Laura O'Neil, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Diona Brick, Fiscal
Justin Wolfe, Human Resources
Amie Wood-Wessell, Human Services
Laura Anna, Elections
Joshua Sterling, Planning
Mark Seigworth, 911

Justin Dolby, Public Safety
Kelly Holden, Domestic Relations
Karen Burrell, Fiscal
Megan Martin, Park
Kara Kauffman, Park
Rebekah Deal, Zonta
Bonnie Summers, Zonta
Amy Whitehill, Zonta
Beth Wilcox, Oil Region Rising
Sharon Udick, Oil Region Rising
Donna Fletcher
Kara O'Neil, The Derrick

Commissioner Breene said the invocation before the meeting.
All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the start of the meeting.

1. Commissioner Breene called the Retirement Board Meeting to order at 4:38 p.m.
2. Jeannie Ritchey, Treasurer, made a motion to approve the minutes from the October 15, 2025 meeting, seconded by Commissioner Bryan, aye all.
3. There was no public comment on the Retirement Board Agenda.
4. Retirement Board Items for Consideration:

Attachment A – Retirement Board Items for Consideration

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Tessa Fleeger	09/29/2025	9%
Sheridyn Umstead	09/29/2025	9%
Jay Roberts	10/01/2025	9%
David Hartle	10/06/2025	9%
Caden Barnes	10/13/2025	9%
Melissa Fulmer	10/14/2025	9%
Chevelle Bish	10/20/2025	10%
Abigail Fee	10/20/2025	9%
Kara Kauffman	10/27/2025	9%

Approval of the Treasurer of the Retirement Board to issue checks to the following persons who are withdrawing their contributions plus interest in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Brooke Hoffman	\$52,621.15	11/26/2025
Shannon Kluck	\$7,230.06	11/26/2025

Heather Donahue	\$3,895.32	11/26/2025
Conner Jones	\$3,452.17	11/26/2025
Jaclyn Sheatz	\$8,701.27	11/26/2025
Lucas Nuhfer	\$4,338.29	11/26/2025
Amanda Shaffer	\$11,531.78	11/26/2025
Melissa Weaver	\$2,160.87	11/26/2025
Riley Toledo	\$2,128.03	11/26/2025
Angelo Toledo	\$4,800.10	11/26/2025
Paul Rodgers	\$6,088.08	11/26/2025

Approval of the following retirements:

- 1) Motion to approve the superannuation retirement of **Susan M. West**, effective **09/03/2025**. She has elected a "No Option" which entitles her to receive a monthly annuity of **\$590.21** payable throughout her lifetime. She is entitled to a pro rata benefit of **\$550.86** to be paid for 28 days in the month of September.
- 2) Motion to authorize the Treasurer of the Retirement Board to issue a check made payable to Mrs. Lynn Greggs in the amount of **\$160.25**. This amount represents the monthly annuity owed to Lynn as the lifetime annuitant beneficiary for **Mr. Howard John Greggs, Jr.**, who passed away **7/31/2025**. Mr. Greggs had elected an "Option Four C" upon the date of his retirement.
- 3) Motion Notice to the Retirement Board of the death of retiree **Sheryl Brock** on **10/28/2025**. Sheryl had elected "No Option" at the time of her retirement. There is no pension benefit, pro rata or otherwise, payable to her estate or beneficiaries.

Other Business:

- 1) **Conner Jones** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 2) **Lucas Nuhfer** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 3) **Danielle Dick** has chosen to vest her pension funds with the County effective **9/23/2025**.

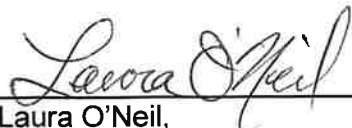
- Commissioner Bryan made a motion to accept the above items (Attachment A), Commissioner Abramovic seconded, aye all.

5. Other Business: None

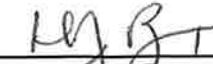
6. Public Comment: None

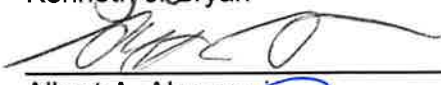
7. The meeting adjourned at 4:39 p.m. upon a motion by Jeannie Ritchey, Treasurer, seconded by Commissioner Abramovic, aye all.

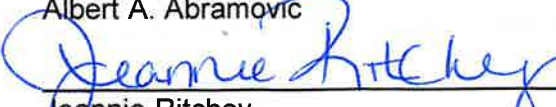
Respectfully submitted,


 Laura O'Neil,
 Administrative Assistant


 Samuel H. Breene


 Kenneth J. Bryan


 Albert A. Abramovic


 Jeannie Ritchey


 Dorothy "Dottie" Tawney